

TOWN OF WINCHENDON BOARDS AND COMMISSIONS
JANUARY 10, 2024

BOARD OR COMMISSION NAME: Board of Selectmen

NUMBER OF SEATS: Five

APPOINTED OR ELECTED: Elected

IF APPOINTED, BY WHOM: N/A

TERM: Three year staggered

CHARGE FROM: MGL Ch. 41, Winchendon Charter s.3 and Local Bylaws

CHARGE: The Board is the chief executive body of the town. The Board sets the community's vision. The Board is responsible for developing policy and reviewing for compliance.

CURRENT MEMBERS:

Name	Term Expires
Audrey LaBrie – Chair	5/01/2025
Richard Ward – Vice-Chair	5/01/2025
Melissa Blanchard	5/01/2026
Barbara Anderson	5/01/2024
Danielle LaPointe	5/01/2024

TOWN OF WINCHENDON BOARDS AND COMMISSIONS
JANUARY 10, 2024

BOARD OR COMMISSION NAME: Capital Planning Committee

NUMBER OF SEATS: 5 members

APPOINTED OR ELECTED: Appointed

IF APPOINTED, BY WHOM: One member of each of the following Committees:
Board of Selectmen/Planning Board/Finance
Committee/School Committee/Moderator

TERM: One year

CHARGE FROM: Bylaw

CHARGE: Aid in the capital planning needs for the Town of
Winchendon.

CURRENT MEMBERS:

Name		Term Expires
Leston	Goodrich (Planning Board Appt.)	6/30/2024
Doug	Delay (Finance Committee Appt.)	6/30/2024
Audrey	LaBrie (Selectman Appointment)	6/30/2024
Mike	Barbaro (Moderator Appointment)	6/30/2024
David	LaPointe (School Committee Appt.)	6/30/2026

TOWN OF WINCHENDON BOARDS AND COMMISSIONS
JANUARY 10, 2024

BOARD OR COMMISSION NAME: Communications Committee

NUMBER OF SEATS: 7 members

APPOINTED OR ELECTED: Appointed

IF APPOINTED, BY WHOM: BOS

TERM: 3 Years Staggered

CHARGE FROM: **Board of Selectmen**

CHARGE: The Board of Selectmen established a Communication Committee consisting of 7 appointed members. The charge of the committee is to assist in expanding local access programming and the communications with the residents of the community.

CURRENT MEMBERS:

Name		Term Expires
Barbara	Anderson (Chair)	6/30/2024
Greg	Vine	6/30/2025
Guy	Corbosiero	6/30/2024
David	Connor	6/30/2024
3 Vacancies		

TOWN OF WINCHENDON BOARDS AND COMMISSIONS
JANUARY 10, 2024

BOARD OR COMMISSION NAME: Conservation Commission

NUMBER OF SEATS: 5 members
The Conservation Commission shall be reduced from seven members to five members by attrition through the expiration of members' terms or resignation of members. (STM 11/24/14 – Article 9)

APPOINTED OR ELECTED: Appointed

IF APPOINTED, BY WHOM: Board of Selectmen

TERM: Three years staggered

CHARGE FROM: Board of Selectmen - Statute

CHARGE: To protect the resource areas and associated values currently being regulated under the Massachusetts Wetlands Protection Act (Massachusetts General Law Ch. 131, Sec.40; the Act) to a greater degree, to protect additional resource areas beyond the Act recognized by the Town as significant. To protect the wetlands, related water resources, and certain adjoining land areas in the Town by providing for prior review and control of activities deemed to have a significant or cumulative adverse effect upon wetland values.

CURRENT MEMBERS:

Name		Term Expires
David	Whitaker	6/30/2025
Kyle	Bradley (Chair)	6/30/2025
Melissa	Blanchard	6/30/2026
Glenn	LaRochelle	6/30/2026
Lionel	Cloutier	6/30/2024

TOWN OF WINCHENDON BOARDS AND COMMISSIONS
JANUARY 10, 2024

BOARD OR COMMISSION NAME: Constable

NUMBER OF SEATS: As necessary

APPOINTED OR ELECTED: Appointed

IF APPOINTED, BY WHOM: Board of Selectmen

TERM: Three years staggered

CHARGE FROM: Statute

CHARGE: Civil Service process.
Election Constables are charged with posting the Special
and Annual Town Meeting warrants

CURRENT MEMBERS:

Name		Term Expires
Kenneth	MacNeil (Civil Service)	6/30/2025
Raymond	Gonzalez (Civil Service)	6/30/2025
Rick	Marinelli (Election Constable)	6/30/2024
David.	Walsh (Election Constable)	6/30/2026

TOWN OF WINCHENDON BOARDS AND COMMISSIONS

JANUARY 10, 2024

BOARD OR COMMISSION NAME:	Council on Aging
NUMBER OF SEATS:	7 to 11 members
APPOINTED OR ELECTED:	Appointed
IF APPOINTED, BY WHOM:	Board of Selectmen
TERM:	Three years staggered
CHARGE FROM:	Statute and Bylaw
CHARGE:	The Council on Aging provides information and referral as well as support counseling regarding aging issues. Health insurance counseling and income tax preparation are provided by volunteers. Education, recreational and exercise programs are offered. Also offered are transportation services, medical equipment loan, blood pressure and podiatry clinics, meals on wheels, and volunteer opportunities.

CURRENT MEMBERS:

Name		Term Expires
Anne	Coderre	6/30/2025
Jean	Joyal	6/30/2024
John	Webber	6/30/2024
Diane	Alexander	6/30/2024
Nancy	Romanowski	6/30/2026
Judith	Mizhir	6/30/2025
Gail	Casavant	6/30/2024
Lynn	Murray	6/30/2026
Rita	Amenta	6/30/2026
Ann Mary	Smith	6/30/2026
Philip	White	6/30/2025

TOWN OF WINCHENDON BOARDS AND COMMISSIONS
JANUARY 10, 2024

BOARD OR COMMISSION NAME: Cultural Council

NUMBER OF SEATS: Nineteen

APPOINTED OR ELECTED: Appointed

IF APPOINTED, BY WHOM: Board of Selectmen

TERM: Three year staggered

CHARGE FROM: Statute

CHARGE: The Local Cultural Council (LCC) Program is the largest grassroots cultural funding network in the nation supporting thousands of community-based projects in the arts, humanities, and sciences annually. The program promotes the availability of rich cultural experiences for every Massachusetts citizen. Yearly the Council awards grants to cultural programs town wide. These include school field trips, Afterschool Programs, concerts, festivals, lectures, theater, dance, music, and film. LCC projects take place in schools, community centers, libraries, elder care facilities, town halls, parks, and wherever the community comes together.

Name		Term Expires
Miranda	Jennings	6/30/2024
Linda	Dellasanta	6/30/2026
Jill	Sackett	6/30/2024
Linda	Hofhaug	6/30/2024
Alexis	Chanthachack	6/30/2026
Molly	Velasco	6/30/2026
Greg	Vine	6/30/2025
Coral	Grout	6/30/2026
Quinn	Richards	6/30/2026

TOWN OF WINCHENDON BOARDS AND COMMISSIONS
JANUARY 10, 2024

BOARD OR COMMISSION NAME: Environmental Certifying Officer

NUMBER OF SEATS: One

APPOINTED OR ELECTED: Appointed

IF APPOINTED, BY WHOM: Board of Selectmen

TERM: Indefinite

CHARGE FROM: Statute

CHARGE: The Grantee's Chief Executive Officer designates either him/herself or a competent staff person to serve as the Environmental Certifying Officer (ECO). The ECO must be 1) designated in writing, 2) an employee of the municipality. The ECO acts as the responsible Federal Official under the provisions of NEPA. Responsibilities include making findings and signing all required certifications. The ECO does not need to be a technical expert on environmental activities, but should be credible if it becomes necessary for the grantee to defend a finding or conclusion of the review.

Name

Term Expires

Town Manager

Indefinite

TOWN OF WINCHENDON BOARDS AND COMMISSIONS
JANUARY 10, 2024

BOARD OR COMMISSION NAME: Fence Viewer/Field Driver

NUMBER OF SEATS: Two

APPOINTED OR ELECTED: Appointed

IF APPOINTED, BY WHOM: Board of Selectmen

TERM: One Year

CHARGE FROM: Statute

CHARGE: Field Driver – covered under the animal control bylaw 17.1. Responds to and investigates complaints violating the following: No person shall pasture any cattle, goat or other animal upon any street or public way in said town, either with or without a keeper, except within the limits of such way adjoining his own premises, and field drivers are instructed to enforce this bylaw.

Fence Viewer – administers fence laws by inspecting new fence and settlement of disputes arising from trespass by livestock that have escaped enclosure. Also views fences to see that they are in good repair and in case of disputes between neighbors, works to resolve their differences. Problems such as size, condition, and distance from property lines are complaints that still arise between neighbors.

Name

Term Expires

Karen Brooks
VACANT

6/30/2024

TOWN OF WINCHENDON BOARDS AND COMMISSIONS
JANUARY 10, 2024

BOARD OR COMMISSION NAME: Historical Commission/Historic District

NUMBER OF SEATS: Seven

APPOINTED OR ELECTED: Appointed

IF APPOINTED, BY WHOM: Board of Selectmen

TERM: Three year staggered

CHARGE FROM: Statute and Bylaw

CHARGE: The Historical Commission is charged with the preservation, protection and development of the historical or archeological assets of the town. The Commission is authorized to conduct searches and surveys and to make recommendations concerning establishment of archeological or historical landmarks.

The Commission may hold hearings, and may enter into contracts with individuals, organization and institutions for services furthering the objectives of the Commission's programs. The Commission may also acquire, in the name of the Town, by gift, purchase, grant, bequest, devise, lease or otherwise, the fee or lesser interest in real or personal property of significant historical value and may manage the same.

Name		Term Expires
Mary	Harrington, Chair	6/30/2024
Guy	Corbosiero	6/30/2026
James	McCrohon	6/30/2024
Gerry	Harrington	6/30/2024
Jenelle	Sroczyński	6/30/2026
VACANT		
VACANT		

TOWN OF WINCHENDON BOARDS AND COMMISSIONS
JANUARY 10, 2024

BOARD OR COMMISSION NAME: Library Trustee

NUMBER OF SEATS: Six Member/2 expire each year

APPOINTED OR ELECTED: Appointed

IF APPOINTED, BY WHOM: Board of Selectmen

TERM: Three years staggered

CHARGE FROM: Statute

CHARGE: The Board has full authority over the governance of the library. The Board hires the library director, sets policy for the governance of the library, and the provisions of services. With input from the director, the trustees develop an annual budget, which is their primary policy document. Trustees work closely with the library administration in planning and goal setting for the library. This might include the development or expansion of collections and/or services.

Name		Term Expires
Molly	Velasco	6/30/2024
Suzanne	Rader	6/30/2024
Ron	Muse	6/30/2025
Cindy	Darcy	6/30/2025
Jane	LaPointe	6/30/2026
VACANT		

TOWN OF WINCHENDON BOARDS AND COMMISSIONS
JANUARY 10, 2024

CURRENTLY INACTIVE

BOARD OR COMMISSION NAME: Open Space Preservation Appraisal and/ or Survey
Revolving Fund Advisory Committee

NUMBER OF SEATS: Five

APPOINTED OR ELECTED: Appointed

IF APPOINTED, BY WHOM: Two Seats appointed by the Board of Selectmen
One Seat appointed by Agricultural Commission
One Seat appointed by Planning Board
One Seat appointed by Conservation Commission

TERM: Three year

CHARGE FROM: Board of Selectmen - Practice

CHARGE: The duties of the committee are to make recommendations to the Selectmen on applications for interest free loans from a \$10,000 fund to assist landowners who want to preserve land as protected open space.

Name		Term Expires
VACANT	Selectmen Appointment	
Russ	Gaulin (Selectmen Appt.)	
Kyle	Bradley (ConComm Appt.)	
June	Girard (Ag Comm. Appt.)	
James	McCrohon (Planning Board	

TOWN OF WINCHENDON BOARDS AND COMMISSIONS
JANUARY 10, 2024

BOARD OR COMMISSION NAME: Master Plan Implementation Committee

NUMBER OF SEATS: Seven

APPOINTED OR ELECTED: Appointed

IF APPOINTED, BY WHOM: Board of Selectmen

TERM: Three Year

CHARGE FROM: Board of Selectmen - Practice

CHARGE: The purpose of the MPIC is charged with overseeing its execution and will work with the Town Manager and responsible leads. Members of the MPIC have demonstrated in interest in and knowledge of the Master Plan, are a Winchendon resident or have vested interest in the community, are a demonstrated team player, are reliable and have at least one of these qualifications:

- Project Management
- Communications
- Town History
- Knowledge of “how things work”

Name	Term expires
Jill Nicholson Sackett	6/30/2024
Amanda Phillips	6/30/2024
Nikki Nickerson	6/30/2024
Vacant	
Guy Corbosiero	6/30/2026
Erika Eitland	6/30/2025
Miranda Jennings	6/30/2025

TOWN OF WINCHENDON BOARDS AND COMMISSIONS
JANUARY 10, 2024

BOARD OR COMMISSION NAME: Montachusett Joint Transportation Committee

NUMBER OF SEATS: Two (One from the BOS and the other from the Planning Board.)

APPOINTED OR ELECTED: Appointed

IF APPOINTED, BY WHOM: Board of Selectmen

TERM: One Year

CHARGE FROM: Board of Selectmen - Practice

CHARGE: The purpose of the MJTC is to provide an open and broadly participatory transportation planning process with involvement on the part of local communities, officials and citizenry within the transportation planning area. Annually one representative is appointed by the Selectmen and one from the Planning board.

Name	Term expires
Guy Corbosiero	6/30/2024 (Planning Board Appt.)
Brian Croteau	6/30/2024 (Selectmen Appt.)

TOWN OF WINCHENDON BOARDS AND COMMISSIONS
JANUARY 10, 2024

BOARD OR COMMISSION NAME: Montachusett Regional Planning Commission

NUMBER OF SEATS: One

APPOINTED OR ELECTED: Appointed

IF APPOINTED, BY WHOM: Board of Selectmen

TERM: One Year

CHARGE FROM: Board of Selectmen - Practice

CHARGE: The MRPC is a regional advisory board consisting of representatives from each member community. Their purpose is to carry out comprehensive regional planning in the Montachusett region. MRPC is available to provide a wide variety of services to its member communities including economic development studies and initiatives, drafting or applications for state funding on behalf of a community, administering grants, traffic studies, zoning and subdivision updates, assistance with town master plans and open space plans, mapping assistance through Geographic Information System (GIS) and many other services.

Name

Term Expires

Rick Ward

6/30/2024 (Selectmen Alternate Appt.)

Guy Corbosiero

6/30/2024 (Planning Board Appt.)

TOWN OF WINCHENDON BOARDS AND COMMISSIONS
JANUARY 10, 2024

BOARD OR COMMISSION NAME: Montachusett Regional Transportation Authority

NUMBER OF SEATS: One

APPOINTED OR ELECTED: Appointed

IF APPOINTED, BY WHOM: Board of Selectmen

TERM: One Year

CHARGE FROM: Board of Selectmen - Practice

CHARGE: Members of the MART Advisory Board shall be composed of the chief elected official of each of the member communities of MART. Follow the bylaws written in accordance with Chapter 161B of the MA General Laws for more information.

Name

Term Expires

Audrey LaBrie

6/30/2024

TOWN OF WINCHENDON BOARDS AND COMMISSIONS
JANUARY 10, 2024

BOARD OR COMMISSION NAME: Monty Tech Representative for the Regional District School Committee

NUMBER OF SEATS: One

APPOINTED OR ELECTED: Appointed

IF APPOINTED, BY WHOM: Board of Selectmen, School Committee & Moderator

TERM: Four years

CHARGE FROM: Interlocal Agreement

CHARGE: The Committee shall have all the powers and duties inferred and imposed upon it by the District Agreement and such other additional powers and duties as are specified in Chapter 568 of the Acts of 1964 and any amendments thereof or additions thereto now or hereafter enacted, or as may be specified in any other applicable special law or in any applicable general law.

Name	Term Expires
Tamarah Estes	6/30/2026

TOWN OF WINCHENDON BOARDS AND COMMISSIONS
JANUARY 10, 2024

BOARD OR COMMISSION NAME: Planning Board

NUMBER OF SEATS: Five Members, One Alternate

APPOINTED OR ELECTED: Appointed

IF APPOINTED, BY WHOM: Board of Selectmen

TERM: Three Years

CHARGE FROM: Statute

CHARGE: The Planning Board regulates land development according to the provisions of the Massachusetts General Laws, the Town of Winchendon Zoning Bylaw, and the Rules and Regulations governing the subdivision of land and the laying out of ways. The Planning Board is responsible for land planning, the subdivision of land, and recommendations for changes to the Zoning Bylaw and Zoning Map. The Board reviews site plans, both commercial and residential, and grants special permits for certain land uses. Meetings are held at regularly scheduled Board meetings on the first and third Tuesdays of the month.

Name		Term Expires
Guy	Corbosiero	6/30/2024
Burton	Gould Jr.	6/30/2025
Arthur	Amenta	6/30/2026
Amanda	Phillips	6/30/2024
Thomas	Liao (alternate)	6/30/2024
Leston	Goodrich	6/30/2026

TOWN OF WINCHENDON BOARDS AND COMMISSIONS

JANUARY 10, 2024

BOARD OR COMMISSION NAME: Parks & Recreation Commission

NUMBER OF SEATS: Nine Members (Includes 2 students, one in good standing from the Murdock Middle School and one student in good standing from the Murdock High School.)

APPOINTED OR ELECTED: Appointed

IF APPOINTED, BY WHOM: Board of Selectmen

TERM: Three years

CHARGE FROM: Board of Selectmen - Bylaw

1. There shall be a Parks & Recreation Commission (the Commission) consisting of seven (9) members appointed by the Board of Selectmen. One (1) member shall be a student in good standing from the Murdock Middle School, and one (1) member shall be a student in good standing from the Murdock High School.
 - A.) The terms shall be for three years and so arranged that the term of as nearly an equal number as possible shall expire each year
 - B.) Upon the completion of these original terms, each member shall serve for three years.
 - C.) Student members shall be appointed annually.
2. The Commission acts in an advisory capacity in matters pertaining to public recreation, makes annual budget recommendations, and assists in planning a recreation program to stimulate public interest.
3. The stated primary function of the Commission is to expand and enhance the recreation opportunities for the residents of Winchendon.

Name		Term Expires
Dylan	Romanowski	6/30/2026
Debra	Kane	6/30/2026
Andrew	Beauvais	6/30/2026
Debra	Bradley (Chair)	6/30/2025
Emily	Bradley, Student Rep	6/30/2024
Dawn	Higgins	6/30/2024
Emily Croteau	Croteau, Student Rep	6/30/2024
Gabe	Beauvais	6/30/2026
Melanie	Franklin	6/30/2026

TOWN OF WINCHENDON BOARDS AND COMMISSIONS
JANUARY 10, 2024

BOARD OR COMMISSION NAME: Registrars of Voters

NUMBER OF SEATS: Three and the Town Clerk

APPOINTED OR ELECTED: Appointed

IF APPOINTED, BY WHOM: Board of Selectmen

TERM: Three years staggered

CHARGE FROM: Statute

CHARGE: Oversees census and voter registration data to assure compliance with state and federal election law. Also conducts recounts in disputed elections.

Name		Term Expires
Teresa	Lupien	3/30/2024
Gail	Smith	3/30/2025
Donna	Spellman	3/31/2026

TOWN OF WINCHENDON BOARDS AND COMMISSIONS
JANUARY 10, 2024

BOARD OR COMMISSION NAME: Town Accountant

NUMBER OF SEATS: One

APPOINTED OR ELECTED: Appointed

IF APPOINTED, BY WHOM: Board of Selectmen

TERM: Three years

CHARGE FROM: Board of Selectmen - Charter

CHARGE: The Town Accountant is responsible for the administration of the Accounting Department as well as the coordination of the activities with the Accounting, Treasurer, Collector and Assessors departments.

The Accounting Department provides accounting services to the Town and the School Systems. Among its major functions are the control of all receipts and disbursements of the Town. Other major departmental activities include the maintenance of the general ledger for all town and school funds and payroll for all town and school employees. In addition the department is responsible for account analysis and reconciliation, certification of availability of funds and ongoing financial monitoring of all contracts entered into by the town.

In addition, the Town Accountant, in conjunction with the Town Manager, assists in the formulation, preparation and administration of the town budget.

Name	Term Expires
Katie Medina	Indefinite

TOWN OF WINCHENDON BOARDS AND COMMISSIONS
JANUARY 10, 2024

BOARD OR COMMISSION NAME: Town Manager

NUMBER OF SEATS: One

APPOINTED OR ELECTED: Appointed

IF APPOINTED, BY WHOM: Board of Selectmen

TERM: Indefinite

CHARGE FROM: Board of Selectmen - Charter

CHARGE: The Town Manager shall be the Chief Administrative Officer of the Town and shall be responsible to the Board of Selectmen for the proper discharge of all duties of the office and for the proper administration of all Town affairs placed under his charge by or under the Charter.

Name	Term Expires
William McKinney	Indefinite

TOWN OF WINCHENDON BOARDS AND COMMISSIONS
JANUARY 10, 2024

BOARD OR COMMISSION NAME: Toy Town Community Partnership

NUMBER OF SEATS: Eleven, including two alternates

APPOINTED OR ELECTED: Appointed

IF APPOINTED, BY WHOM: Town Manager

TERM: Three years, alternates are one year

CHARGE FROM: Board of Selectmen - Charter

CHARGE: Responsibilities include initiating and developing projects that enhance the quality of life and the economic vitality of Winchendon by providing citizen support to the Town Hall.

Name		Term Expires
Elaine	Mroz	6/30/2024
Cynthia	Boucher	6/30/2024
George	Ladeau (alternate)	6/30/2024
Arthur	Amenta	6/30/2026
Jane	LaPointe	6/30/2026
6 Vacancies		

TOWN OF WINCHENDON BOARDS AND COMMISSIONS
JANUARY 10, 2024

BOARD OR COMMISSION NAME: Zoning Board of Appeals

NUMBER OF SEATS: Five Regular/Three Alternates

APPOINTED OR ELECTED: Appointed

IF APPOINTED, BY WHOM: Board of Selectmen

TERM: Three Years

CHARGE FROM: The Board holds public hearings on applications, in the form of an Administrative Appeal, from persons aggrieved because they were unable to obtain a building permit or an enforcement action from the Building Inspector related to interpretations(s) of the Winchendon Zoning Bylaws. Public hearings are also held on applications for Special Permits as provided for in the Zoning Bylaws as well as requests for variances from certain, clearly specified, provisions of the Bylaws. Hearings are held at regularly scheduled Board meetings on the first and third Wednesday evening of each month.

Name		Term Expires
Richard	Stancombe	6/30/2026
Cynthia	Carvill (Chair)	6/30/2024
Christine	Miller	6/30/2025
Rob	Bushay	6/30/2025
Theresa	Tambling	6/30/2026
Thom	Schotanus (alternate)	6/30/2026
Richard	Morin Jr. (alternate)	6/30/2025
1 Vacancy- Alternate Member		